

## TYPES OF PLACEMENTS

The list below provides a starting point for a placement, it is by no means complete but offers some ideas. If your ideal placement is not on this please do not worry, you can approach other companies/industries or you can request us to try to find a placement. The descriptions are only outline guides, the tasks you are asked to complete will vary greatly from organisation to organisation.

<b>Retailing</b>	Working in shops, large and small outlets serving customers, re-stocking shelves, working in stockrooms.
<b>Banking</b>	Working observing customers being served and behind the scenes watching assistants doing their jobs, investigating different aspects of banking.
<b>IT</b>	Working in a store, building and repairing computers, working in an office, Nash College working on cartoon production.
<b>Childcare</b>	Working in a nursery, primary school, assisting to look after children.
<b>Garage</b>	Working on cars.
<b>**Vets</b>	Working with vets, working with nurses, caring for animals working with the RSPCA.
<b>Catering</b>	Working in school canteens, restaurants and cafes preparing food and serving customers.
<b>**Library</b>	Working in town or various libraries serving customers, replacing books/CDs.
<b>**Law</b>	Working in solicitors (often admin work), law courts, helping prepare documents for cases.
<b>** Accountancy</b>	Working with small or large organizations on financial documents and using ICT.
<b>Hairdressing</b>	Experiencing basic hairdressing/watching trained staff.
<b>**Carpentry</b>	Working with plumbers on jobs, often some hands on.
<b>**Electrician</b>	Working with electricians often some hands on or in electrical wholesalers.
<b>**Sports</b>	Working in gyms, helping assistants in daily tasks such as dealing with customers, cleaning machines and communal areas, supervising areas.

<b>**Design</b>	Working in design studios on clothing, shop signage, working in local university.
<b>**Architecture</b>	Shadowing architects, some work on computers using CAD packages.
<b>**Engineering</b>	Working in organizations civil engineers, mechanical engineers, electrical.
<b>Bridal Wear</b>	Working in a Bridal Wear shop helping to select and fit dresses, general duties.
<b>Office Work</b>	Shadowing clerical workers, working on computers, filing, working on projects.
<b>Hotels</b>	Working on reception, in the restaurant, helping clean rooms, as a porter.
<b>** Museum</b>	Helping with cataloguing, working with artefacts.
<b>Estate Agents</b>	Helping with paperwork, possibly going out on visits, general filing.
<b>**Building</b>	Working on building sites, working with construction teams
<b>Optician</b>	Shadowing an optician, working in reception.
<b>**Pharmacy</b>	Working with the pharmacist, watching the preparation of prescriptions.
<b>**Theatre</b>	Working in the Box Office and in the admin offices.

**\*\* These areas are very competitive so would recommend self-placing.**

**NOTE:**

**Medical & Journalism: It is very difficult to get a placement pre 16 years old.**

**Police, Ambulance and Fire - do not take work experience placements.**

**HOSPITALS DO NOT TAKE PEOPLE UNDER THE AGE OF 17 YEARS.**